The following is redacted from the Law on Fire Protection, Article 35 (Official Gazette of RS, NO 03/07) and Rules on Fire Regulations (Official Gazette of RS, No 52/07, 34/11 and 101/11).

for Public institution Ljubljana Castle, Grajska planota 1, 1000 Ljubljana - ROCK HALL

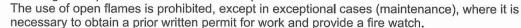
# **FIRE PROTECTION ORGANIZATION**

- Employees, visitors and anyone who is temporarily or permanently present on the premises of the institution are obliged to comply with and implement the provisions of these Fire Regulations, other regulations, instructions and requirements in the field of fire protection.
- The responsible person or workers authorized by him/her shall ensure and be responsible for fire protection in the facility, and create conditions to prevent the occurrence of a fire or explosion.



#### **FIRE PROTECTION MEASURES**

Smoking is not permitted in the institution's premises.





It is prohibited to stock fire extinguishers and electrical cabinets.

Promptly remove all types of combustible waste from work areas.

Leave the premises in such a condition that a fire cannot start.

Always ensure free access to fire extinguishers and internal wall hydrants.

It is not permitted to bring in and use electrical appliances, heating elements, flammable materials and pyrotechnics that are not part of the work process.

Only employed staff, residents and business visitors may stay in the premises, while other visitors may only stay under the supervision and with the permission of the responsible

person.





If irregularities or omissions in the implementation of fire protection requirements are noticed, the responsible person or a person authorized by them must be immediately notified!

## **INSTRUCTIONS IN CASE OF FIRE**

## 1) Start extinguishing



Anyone who notices that there is an imminent danger of fire or explosion, or who notices a fire, must remove the danger or extinguish the fire, as long as it does not endanger themselves or others.

#### 2) Report a fire



If you cannot extinguish the fire, warn the surrounding area by shouting "FIRE".

Press the manual fire alarm button.

Turn off the electricity in the building or part of the building.

If people are in immediate danger, proceed to their rescue.





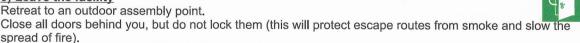
Leave the building and immediately call: INFORMATION CENTER on tel. no.: 112 or

**POLICE** on tel. no.: 113 and provide the following information:

who is calling, where is the fire, what is burning, the extent of the fire and whether people are in danger



Leave the facility





Use regular and emergency exits to escape the building.

# Depending on the size and purpose of the premises, the maximum number of users is expected to be:

CAFE / individual rectangular tables with chairs	100 users - (of which 50 are seated, at a table; 50 are standing (or sitting on the stairs) together with Upper Lapidarium = to 210 users
BUFFET – STANDING / individual high tables - no chairs	240 users together with Upper Lapidarium = to 390 users
JAZZ VARIANTA / mix cafe+buffet	200 users (of which 30 are sitting, at a table; 170 are standing or sitting on the stairs)

Responsible person:

